

# TAVOLO *Park*

## Amenity Center Private Rental Policy:

- Contact Ryan or Savanna to remotely unlock the main doors during your event.
  - This way the doors stay unlocked for the duration for your event (doors cannot be propped open).
- HVAC settings are adjusted remotely via WiFi. Contact Ryan or Savanna for adjustments.
- No decor of any kind can be affixed with tape, nails, pins, staples, etc to the walls or floors.
- No helium balloons are permitted.
- No bounce houses are permitted.
- Maximum Occupancy is 100.
- Exterior doors cannot be propped open; if they are the HVAC will turn off.
- Pool is not included in the rental.
- Alcohol is only permitted if an insurance policy has been purchased; or TABC bartender on staff.
- Parking lot is NOT included in private rental. All vehicles in the lot must have Tavolo Parking passes.

All events must be completed and cleaned with facility closed and exited by 10pm

No exceptions. Exit Specific Policy Below (Please check boxes upon completion):

- Upon exit please remember to:
  - Clean AirBnB style (facility is professionally cleaned once a week only)
  - Please bring your own cleaning supplies.
  - Empty the fridge and take all food with you!
  - Return furniture, decor, etc back to where it belongs.
  - Validate all exterior doors are locked (both doors of each double door).
  - 18 exterior doors total should be LOCKED.
  - Take your trash with you if it will not fit in the four Ft Worth bins provided
  - Turn off the oven, ambient lights, and fireplace.
  - Drop keys and/or fob (if applicable) in black drop box.

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Signature

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Printed Name

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Date

This form must be signed by the resident renting the facility upon exit as an indication compliance to the above.  
Please leave completed form in the black Management drop box so it can be collected upon exit inspection.  
Failure to comply may result in fines.